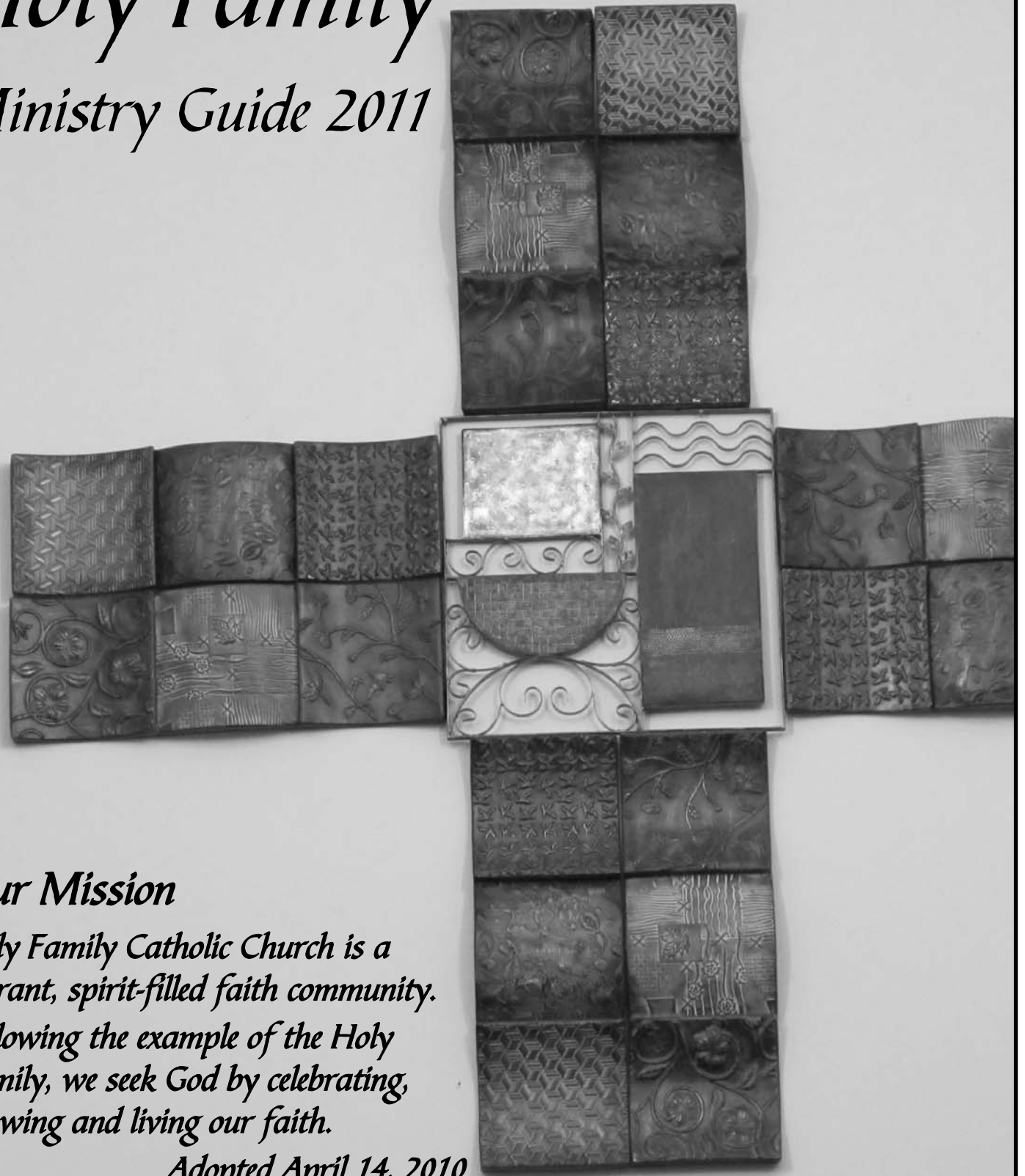


Holy Family

Ministry Guide 2011



Our Mission

Holy Family Catholic Church is a vibrant, spirit-filled faith community. Following the example of the Holy Family, we seek God by celebrating, growing and living our faith.

Adopted April 14, 2010

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PARISH ADVISORY BODIES

PARISH COUNCIL

WHAT WE DO: Represent the whole parish community. Develop the parish long-range plan, monitor the work being done throughout the parish, and serve as advisers to the pastor.

QUALIFICATIONS: Experience in long-range planning, developing consensus, leadership and community building helpful.

TIME COMMITMENT: Attend monthly meetings (usually third Wednesday of each month at 7 p.m.). 1-2 hours per meeting. Three-year term, renewable.

CONTACT: *Joan Bird or Father Matthew Brumleve, 436-9200, ext 22, parishcouncil@holyfamily.com*

FINANCE COMMITTEE

WHAT WE DO: Monitor the parish's financial position by reviewing financial statements, assisting with budget development and serving as financial advisers to the pastor and parish manager.

QUALIFICATIONS: Financial or non-profit management background helpful.

TIME COMMITMENT: Attend bi-monthly meetings, 60-90 minutes each. Additional meetings may be scheduled if needed. Three-year term, renewable.

CONTACT: *Larry Boeshart or Marie Relic, 436-9200, ext. 21, finance@holyfamily.com*

FACILITIES COMMITTEE

WHAT WE DO: Oversee parish buildings and grounds. Coordinate all construction and maintenance projects associated with parish facilities.

QUALIFICATIONS: Knowledge of construction, maintenance, architecture, interior design or related fields helpful.

TIME COMMITMENT: Attend meetings as scheduled, approximately six times per year. Meetings last 1-2 hours each.

CONTACT: *Dean Prather or Marie Relic, 436-9200, ext. 21, facilities@holyfamily.com*

STEWARDSHIP COMMITTEE

WHAT WE DO: Educate parishioners to stewardship as a "way of life," encourage and affirm the sharing of gifts and talents of all parishioners.

QUALIFICATIONS: Actively model stewardship as a "way of life," interest in promoting stewardship and shared ministry throughout the parish.

TIME COMMITMENT: Attend monthly meetings (second Thursday of the month at 4 p.m.). 1 hour per meeting.

CONTACT: *Father Matthew Brumleve or Patty Whelchel, 436-9200, ext. 30, patty@holyfamily.com*

WORSHIP MINISTRIES

ALTAR SERVERS

WHAT WE DO: Assist priest throughout Mass (must be fifth grade or age 10 or older by September 1).

TRAINING: Attend one 3-hour on-site training session. Update trainings scheduled as needed.

TIME COMMITMENT: Meet 20 minutes before Mass. Serve 2-4 times per quarter.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

ART AND ENVIRONMENT TEAM

WHAT WE DO: Decorate the church throughout the year for liturgical seasons and feast days.

TRAINING: Ability or interest in decorating and design.

TIME COMMITMENT: Several hours each liturgical season.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

CHILDREN'S LITURGY OF THE WORD VOLUNTEERS

WHAT WE DO: Lead small group activities and proclaim the Word to children ages 3-to those receiving First Communion during Saturday and Sunday Masses the first weekend of the month.

TRAINING: On-site training session.

TIME COMMITMENT: 30 minutes-1 hour preparation time. Arrive 15 minutes before Mass.

CONTACT: *Ember Riley, 436-9200, ext. 28, ember@holyfamily.com*

EXTRAORDINARY MINISTERS OF HOLY COMMUNION

WHAT WE DO: Distribute communion at Mass.

TRAINING: Diocesan training session and parish procedures orientation.

TIME COMMITMENT: Arrive 20 minutes before Mass. Serve 2-4 times per quarter.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

GIFT FAMILIES

WHAT WE DO: Present the gifts of bread, wine, and collection to the priest during Mass.

TRAINING: No formal training required.

TIME COMMITMENT: A few minutes during Mass.

CONTACT: *Take cross at back of church and notify ushers.*

Worship Ministries, continued

GREETERS

WHAT WE DO: Welcome worshippers to Mass and distribute bulletins following Mass.

TRAINING: On-site training session.

TIME COMMITMENT: Arrive 20 minutes prior to Mass and stay 15 minutes after Mass. Serve once a month.

CONTACT: *John Winkels, 436-9200 ext. 23, john@holyfamily.com*

LECTORS

WHAT WE DO: Proclaim the Word of God at Mass and at other services.

TRAINING: Diocesan training session and parish procedures orientation.

TIME COMMITMENT: Arrive 20 minutes before Mass. Serve 2-3 times per quarter.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

LITURGY COMMITTEE

WHAT WE DO: Provide liturgical experiences that actively draw people to celebrate their relationship with God.

TRAINING: None.

TIME COMMITMENT: Monthly meetings 1-2 hours in length.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

SACRISTAN

WHAT WE DO: Assist the priest in preparation for the celebration of Mass.

TRAINING: Must be an Extraordinary Minister. Special on-site training provided.

TIME COMMITMENT: Thirty minutes before and after Mass. Serve 1-2 times per month.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

USHERS

WHAT WE DO: Seat worshippers, distribute and collect hymnals and gather collection.

TRAINING: On-site training session.

TIME COMMITMENT: Arrive 20-30 minutes before Mass, stay 15 minutes after Mass. Serve on a team for 2-3 consecutive weekends, every other month.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

OTHER SUNDAY MINISTRIES

COFFEE AND DOUGHNUTS

WHAT WE DO: Prepare and serve coffee, juice and doughnuts following Sunday Masses.

TRAINING: On-site training session.

TIME COMMITMENT: One hour. Serve once a month.

CONTACT: *Patty Whelchel, 436-9200, ext. 30, patty@holyfamily.com*

MONEY COUNTERS

WHAT WE DO: Process weekly offertory collection.

TRAINING: On-site training session. Yearly review sessions for veteran money counters.

TIME COMMITMENT: Two hours on Sunday morning. Serve 10-12 times per year.

CONTACT: *Marie Relic, 436-9200, ext. 21, marie@holyfamily.com*

MUSIC MINISTRIES

ADULT CHOIR

WHAT WE DO: Adults, including confirmed high school students, sing at Masses and other special liturgies.

TRAINING: Rehearsals Wednesdays from 7-8:15 p.m.

TIME COMMITMENT: Weekly required rehearsals, plus half hour warm-up prior to Mass.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

CHILDREN'S CHOIR

WHAT WE DO: Children from grades 3-7 sing at weekend and special children's liturgies.

TRAINING: Rehearsals Wednesdays from 5:30 to 6:30 p.m.

TIME COMMITMENT: Weekly required rehearsals, plus half hour warm-up prior to Mass.

CONTACT: *John Winkels and Nancy Smith, 436-9200, ext. 23, john@holyfamily.com*

CANTORS

WHAT WE DO: Lead the assembly in song at Mass and other liturgies.

TRAINING: On-site training, rehearsals, and periodic diocesan workshops.

TIME COMMITMENT: Rehearsal schedule is on an individual basis, plus half hour prior to event.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

Music Ministries, continued

HANDBELL CHOIR

WHAT WE DO: The Handbell Choir plays at various times throughout the liturgical year for periodic weekend Masses, especially feast days.

TRAINING: Any teenager or adult who are basic music readers may be part of the Handbell Choir.

TIME COMMITMENT: Weekly rehearsals September–May on Wednesdays from 8:15-9:15 p.m. are required. Additional practice as needed, plus half hour prior to event.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

INSTRUMENTAL MUSICIANS

WHAT WE DO: Provide instrumental musical leadership at Mass.

QUALIFICATIONS: Some level of musical proficiency needed to play at public worship.

TIME COMMITMENT: Rehearsal schedule is on an individual basis, plus half hour prior to event.

CONTACT: *John Winkels, 436-9200, ext. 23, john@holyfamily.com*

PRAYER MINISTRIES

ADORATION OF THE BLESSED SACRAMENT

WHAT WE DO: Pray in the presence of the Lord, every Thursday from 8:30 a.m. to 8 p.m.

TIME COMMITMENT: Standing appointments are scheduled for one-hour intervals; however, you may come for any length of time desired.

CONTACT: *Madonna Davis or Peggy Petersen, 436-9200, ext. 24, adoration@holyfamily.com*

ROSARY

WHAT WE DO: Pray the rosary at 7:30 a.m. the first Saturday of each month and every Saturday in May and October.

TIME COMMITMENT: Approximately 30 minutes.

CONTACT: *Peggy Petersen, 436-9200, ext. 24, rosary@holyfamily.com*

CHILDREN AND YOUTH MINISTRIES

RELIGIOUS EDUCATION COMMITTEE

WHAT WE DO: Bring together children, youth and adult religious education and offer catechist support at all levels.

QUALIFICATIONS: Belief in continued learning and a love of our faith.

TIME COMMITMENT: Quarterly meetings, dates and times vary according to the group.

CONTACT: *Ember Riley, Heather Neds or Peggy Petersen at 436-9200*

PARISH SCHOOL OF RELIGION (PSR) CATECHIST

WHAT WE DO: Guide children grades Pre-K through fifth grade on their faith journey.

TRAINING: On-site orientation and participation in diocesan certification program and Protecting God's Children.

TIME COMMITMENT: 1 hour once a week September-May; lesson plan preparation.

CONTACT: *Ember Riley, 436-9200, ext. 28, ember@holyfamily.com*

PARISH SCHOOL OF RELIGION (PSR) AIDE

WHAT WE DO: Assist catechist in guiding children on their faith journey.

TRAINING: On-site orientation and participation in diocesan certification program and Protecting God's Children.

TIME COMMITMENT: 1 hour once a week September-May.

CONTACT: *Ember Riley, 436-9200 ext. 28, ember@holyfamily.com*

VACATION BIBLE SCHOOL (VBS) – ACTIVITY LEADERS, TEACHERS, AIDES

WHAT WE DO: Coordinate, plan, or assist a week-long theme based program for grades Pre-K through fifth grade.

TRAINING: On-site orientation.

TIME COMMITMENT: 1-5 days during VBS week (8:45 a.m.-12:15 p.m.).

CONTACT: *Ember Riley, 436-9200, ext. 28, ember@holyfamily.com*

JUNIOR HIGH YOUTH SESSIONS CATECHIST

WHAT WE DO: Lead a group of junior high teens in faith, fun and fellowship.

TRAINING: On-site orientation and participation in diocesan certification program and Protecting God's Children.

TIME COMMITMENT: Wednesday evenings, 6:30-8 p.m., throughout the school year plus lesson plan preparation and/or special events.

CONTACT: *Heather Neds, 436-9200, ext. 35, heather@holyfamily.com*

JUNIOR HIGH YOUTH SESSIONS AIDE

WHAT WE DO: Assist catechist leading a small group of junior high teens.

TRAINING: On-site orientation and participation in diocesan certification program and Protecting God's Children.

TIME COMMITMENT: Wednesdays, 6:30-8 p.m., throughout the school year.

CONTACT: Heather Neds, 436-9200, ext. 35, heather@holyfamily.com

JUNIOR HIGH YOUTH SESSIONS TEEN LEADERS

WHAT WE DO: Assist youth coordinator with all aspects of the junior high youth session program.

TRAINING: Share your faith with younger teens; must be confirmed or working towards Confirmation.

TIME COMMITMENT: Wednesdays, 6:30-8 p.m., throughout the school year.

CONTACT: Heather Neds, 436-9200, ext. 35, heather@holyfamily.com

SENIOR HIGH YOUTH SESSIONS CATECHIST

WHAT WE DO: Lead a group of senior high teens in faith, fun and fellowship.

TRAINING: On-site orientation and participation in diocesan certification program and Protecting God's Children.

TIME COMMITMENT: Meet Sundays throughout the school year, plus lesson plan preparation and/or special events.

CONTACT: Heather Neds, 436-9200, ext. 35, heather@holyfamily.com

SENIOR HIGH YOUTH SESSIONS AIDE

WHAT WE DO: Assist catechist leading a small group of senior high teens.

TRAINING: Orientation on-site and participation in diocesan certification program and Protecting God's Children.

TIME COMMITMENT: 1 hour once a week Sundays, September-May.

CONTACT: Heather Neds, 436-9200, ext. 35, heather@holyfamily.com

CONFIRMATION FACILITATOR

WHAT WE DO: Lead a group of senior high teens through the preparation process for the Sacrament of Confirmation.

TRAINING: On-site orientation and participation in diocesan certification program and Protecting God's Children.

TIME COMMITMENT: Meet Sundays, frequency to be determined, plus lesson plan preparation.

CONTACT: Heather Neds, 436-9200, ext. 35, heather@holyfamily.com

CONFIRMATION AIDE

WHAT WE DO: Assist confirmation facilitator.

TRAINING: On-site orientation and participation in diocesan certification program and Protecting God's Children.

TIME COMMITMENT: Meet Sundays, frequency to be determined.

CONTACT: Heather Neds, 436-9200, ext. 35, heather@holyfamily.com

RCIC (CATECHUMENATE MINISTRY) TEAM

WHAT DO WE DO: Serve as facilitators and instructors to children over age 7 and youth going through RCIC.

TRAINING: On-site training.

TIME COMMITMENT: Team members will lead scheduled sessions on a rotating basis.

CONTACT: Peggy Petersen, 436-9200, ext. 24, peggy@holyfamily.com

RCIC SPONSOR

WHAT DO WE DO: Serve as a companion/friend on a faith journey.

TRAINING: No special training required.

TIME COMMITMENT: 2 hours per week on Tuesday for 9-month commitment.

CONTACT: Peggy Petersen, 436-9200, ext. 24, peggy@holyfamily.com

SCOUTING, RELIGIOUS MEDALS

WHAT WE DO: Assist Scouts in obtaining religious emblems by developing a program, including retreats and other religious services.

TRAINING: No training to join.

TIME COMMITMENT: Varies by the boy's age.

CONTACT: Gail Lavenburg, religiousmedals@holyfamily.com For more information see: www.holyfamily.com/Scouts.asp

ADULT EDUCATION

BIBLE STUDY AND ADULT EDUCATION

WHAT WE DO: Offers seasonal and thematic scripture study programs.

TRAINING: No training required.

TIME COMMITMENT: Varies.

CONTACT: Peggy Petersen, 436-9200, ext. 24, peggy@holyfamily.com

Adult Education, continued

WOMEN'S STEP STUDY

WHAT WE DO: Gather to use a biblically based program designed to help you get right with God, yourself and others.

TRAINING: No training required.

TIME COMMITMENT: Meets Tuesday evenings, 7-8:30 p.m.

CONTACT: *Terri Lees or Diann Sandridge, womensstepstudy@holyfamily.com*

RCIA (CATECHUMENATE MINISTRY) TEAM

WHAT DO WE DO: Serve as facilitators and instructors to adults going through RCIA (Rite of Christian Initiation for Adults).

TRAINING: On-site training.

TIME COMMITMENT: Team members will lead scheduled sessions on a rotating basis.

CONTACT: *Peggy Petersen, 436-9200, ext. 24, peggy@holyfamily.com*

RCIA SPONSOR

WHAT DO WE DO: Serve as a companion/friend on a faith journey.

TRAINING: No special training required.

TIME COMMITMENT: Meet 2 hours per week on Tuesday for 9-month commitment.

CONTACT: *Peggy Petersen, 436-9200, ext. 24, peggy@holyfamily.com*

MARRIAGE PREPARATION LEAD COUPLE

WHAT DO WE DO: Help engaged couples grow in their understanding of marriage.

TRAINING: Diocese offers periodic training for lead couples.

TIME COMMITMENT: Meet with an engaged couple for 3 to 4 sessions of 1½ to 2 hours each.

CONTACT: *Peggy Petersen, 436-9200, ext. 24, peggy@holyfamily.com*

JORDAN PROGRAM FACILITATORS

WHAT DO WE DO: Lead sessions for parents requesting baptism for their child(ren).

TRAINING: Work with current facilitators to learn process.

TIME COMMITMENT: Facilitate two to three sessions (1½-2 hours in length) per year for a 24-month commitment.

CONTACT: *Peggy Petersen, 436-9200, ext. 24, peggy@holyfamily.com*

ST. CATHERINE OF SIENNA WOMEN'S BIBLE STUDY

WHAT DO WE DO: Study scripture and seasonal prayer.

TRAINING: No training required.

TIME COMMITMENT: Meets Sundays during the PSR year from 9:45 to 10:45 a.m.

CONTACT: *Beth Kasper or Peggy Petersen, 436-9200, ext. 24, peggy@holyfamily.com*

THAT MAN IS YOU

WHAT DO WE DO: Twenty-six week interactive Bible study, focusing on men's development in the modern world.

TRAINING: No training required.

TIME COMMITMENT: Meets Tuesdays at 6 a.m.

CONTACT: *Frank Boos or Peggy Petersen, 436-9200, ext. 24, tmiy@holyfamily.com*

FINANCIAL PEACE UNIVERSITY

WHAT DO WE DO: Help people learn how to beat debt, build wealth and change their financial future.

TRAINING: Weekly training sessions.

TIME COMMITMENT: Class meets two hours each week for 13 weeks.

CONTACT: *Glenn or Suzanne Duncan, 468-5155, Peggy Petersen, 436-9200, ext. 24, peggy@holyfamily.com*

ACTIVITIES AND ORGANIZATIONS

DINNER FOR EIGHT

WHAT WE DO: Give parishioners the opportunity to meet and socialize with other parishioners through a monthly potluck dinner.

TRAINING: Ability to bring a salad, side item or dessert or provide the main dish when hosting.

TIME COMMITMENT: Third Saturday evening of the month, September through November and January through March for one year. Approximately 1-2 hours, six times a year. Host one meal over the course of the year.

CONTACT: *Sandy Griesel or Patty Whelchel, 436-9200, ext. 30, dinnerfor8@holyfamily.com*

MEN'S CLUB

WHAT WE DO: Provide opportunities for fellowship and service for men in the parish. Host several fund-raising and social events each year, including two fish and shrimp dinners during Lent.

TRAINING: No training required.

TIME COMMITMENT: Meets second Monday of the month at 7:30 p.m. for one or two hours, September through May.

CONTACT: *Ed Minor or Patty Whelchel, 436-9200, ext. 30, mensclub@holyfamily.com*

Activities and Organizations, continued

PARISH PICNIC

WHAT WE DO: Assists Parish Council with the parish picnic.

TRAINING: No training required.

TIME COMMITMENT: Committee meets for four to six months. 1-2 hour shifts are scheduled for workers on the day of the event.

CONTACT: *Patty Whelchel, 436-9200, ext. 30, volunteer@holyfamily.com*

SOFTBALL

WHAT WE DO: Co-ed and men's adult softball.

TRAINING: No training required.

TIME COMMITMENT: Spring and fall, seasonal.

CONTACT: *Matt Riley, ember@holyfamily.com*

ST. JOSEPH'S WOMEN'S GROUP

WHAT WE DO: Provide opportunities for friendship, fellowship and service for parish women. Coordinate funeral dinners, maintain parish linens and provide other services.

TRAINING: No training required.

TIME COMMITMENT: Monthly meetings on the second Thursday afternoon of the month, September through May.

CONTACT: *Peggy Petersen, 436-9200, ext. 24, stjosephswomens@holyfamily.com*

HOLY FAMILY COUNCIL, KNIGHTS OF COLUMBUS

WHAT WE DO: Perform numerous works of charity and offers opportunities for fellowship for Catholic men 18 and older.

TRAINING: No training required.

TIME COMMITMENT: Meetings second Thursday of the month at 7 p.m., other events as necessary.

CONTACT: *Patty Whelchel, 436-9200, ext. 30, knightsforcolumbus@holyfamily.com*

THURSDAY EVENING BRIDGE GROUP

WHAT WE DO: Play bridge for enjoyment. Substitutes always welcome.

TRAINING: Knowledge of game necessary

TIME COMMITMENT: Meets third Thursday of month at 7 p.m., September-November and January-May

CONTACT: *Jean Dwyer or Diane Schroeder, eveningbridgegroup@holyfamily.com*

DAYTIME BRIDGE GROUPS

WHAT WE DO: Groups gather for all bridge players to practice and enjoy each others' company.

TRAINING: None necessary.

TIME COMMITMENT: Mondays: 1-3 p.m., Tuesdays: 2-4 p.m.

CONTACT: *Frank Lukenbill, daytimebridgegroup@holyfamily.com*

ADVENTURERS

WHAT WE DO: Daytime social group. Activities may include lunch, card games, day trips, programs, lessons, etc.

TRAINING: None necessary.

TIME COMMITMENT: Meetings fourth Wednesday of the month.

CONTACT: *Pam Roesch, adventurers@holyfamily.com*

SERRA CLUB OF KANSAS CITY, NORTH

WHAT WE DO: Support seminarians with works and prayers. Hold an annual picnic for seminarians from the diocese.

TIME COMMITMENT: Meetings the second Wednesday of each month from 6:30 to 8:30 p.m. at Cascone's for dinner.

CONTACT: *Madonna Davis or Steve VanKersbilck, serraclub@holyfamily.com*

SERVICE OUTREACH MINISTRIES

SERVICE OUTREACH COMMITTEE

WHAT WE DO: Identify ideas and coordinate projects to expand the parish's reach beyond the walls of the parish to those in need in our parish and the larger community.

TRAINING: Willingness to serve.

TIME COMMITMENT: Meetings 1-2 hours/month, other time based on willingness to lead or participate in project.

CONTACT: *Rob Harris, or Heather Neds, 436-9200, ext. 35, serviceoutreach@holyfamily.com*

CATHOLIC WORKER HOUSE – FOOD PREPARATION

WHAT WE DO: Prepare meatloaf, potato casserole or dessert for the evening meal on the first Sunday of month.

TRAINING: No special training needed. Willingness to help the needy.

TIME COMMITMENT: Amount of time required to prepare food.

CONTACT: *Pam Roesch, catholicworkerhouse@holyfamily.com*

Service Outreach Ministries, continued

CATHOLIC WORKER HOUSE – SERVE MEAL

WHAT WE DO: Serve evening meal first Sunday of the month.
TRAINING: No special training needed. Willingness to serve people.
TIME COMMITMENT: Approximately four hours from 3:15 p.m.-7:30 p.m.
CONTACT: Pam Roesch, catholicworkerhouse@holyfamily.com

ST. JAMES PLACE FOOD COLLECTION

WHAT WE DO: Collect non-perishable food items for St. James Place food pantry on an ongoing basis.
TRAINING: Willingness to donate items or deliver items to St. James Place.
TIME COMMITMENT: Donors purchase and donate items. Deliver 1-2 hours/month.
CONTACT: Pam Roesch, stjamesplace@holyfamily.com

ST. JAMES PLACE KITCHEN

WHAT WE DO: Serve the evening meal at St. James Place Kitchen on the first Tuesday of the month.
TRAINING: Willingness to serve people.
TIME COMMITMENT: Approximately 2 1/2 hours from 4:10-6:45 p.m. on Tuesday.
CONTACT: Pam Roesch, stjamesplace@holyfamily.com

GIVING TREE COMMITTEE

WHAT WE DO: Adopt needy Northland and St. James (Midtown KC) families during the holiday season.
TRAINING: Willingness to contact families and document needs. Help sort and deliver gifts.
TIME COMMITMENT: Committee members meet several hours/week for 3 months (October, November, December).
CONTACT: Karen Ferland, givingtree@holyfamily.com

FUNERAL DINNERS

WHAT WE DO: Provide post-funeral meal for family and friends of deceased parishioners.
TRAINING: Willingness to serve people.
TIME COMMITMENT: Contacted as needed.
CONTACT: Peggy Petersen, 436-9200, ext. stjosephswomens@holyfamily.com

PRAYER CHAIN

WHAT WE DO: Respond to prayer requests from parishioners.
TRAINING: Willingness to pray for others.
TIME COMMITMENT: Daily prayer. Members are notified of requests by e-mail or phone call.
CONTACT: Mary Hurd, prayerchain@holyfamily.com

MINISTRY TO THE SICK AND HOMEBOUND – HOSPITAL MINISTRY

WHAT WE DO: Share Eucharist with Catholic patients at North Kansas City Hospital.
TRAINING: Commissioned Extraordinary Ministers or diocesan training for sick and homebound.
TIME COMMITMENT: Distribute Eucharist Thursday mornings at NKC Hospital 3-4 times per quarter, 2-3 hours per visit.
CONTACT: Patty Whelchel, 436-9200, ext 30, patty@holyfamily.com

MINISTRY TO THE SICK AND HOMEBOUND – NURSING HOME MINISTRY

WHAT WE DO: Share Eucharist with nursing home residents at New Mark Care Center.
TRAINING: Commissioned Extraordinary Ministers or diocesan training for sick and homebound.
TIME COMMITMENT: Distribute Eucharist Sunday mornings at New Mark Care Center 2-3 times per quarter, 2-3 hours per visit.
CONTACT: Patty Whelchel, 436-9200, ext 30, patty@holyfamily.com

MINISTRY TO THE SICK AND HOMEBOUND – HOMEBOUND MINISTRY

WHAT WE DO: Share Eucharist with homebound parishioners.
TRAINING: Commissioned Extraordinary Ministers or diocesan training for sick and homebound.
TIME COMMITMENT: 1 hour per week per visit.
CONTACT: Patty Whelchel, 436-9200, ext 30, patty@holyfamily.com

ST. BRIGID NEEDLEWORK GROUP

WHAT DO WE DO: Prayer shawl ministry.
TRAINING: Can be provided.
TIME COMMITMENT: Meets third Sunday of each month at 9:45 a.m. and first Friday of each month at 6:30 p.m.
CONTACT: Mary Linda Hughes or Peggy Petersen, 436-9200, ext. 24, stbrigidsneedlework@holyfamily.com

CULTURE OF LIFE COMMITTEE

WHAT WE DO: Practice and advance the Four Pillars of the Pro-Life movement: prayer, education, outreach and public policy. All parishioners are encouraged to participate in some way, be it through prayer for pro-life intentions, donations to pro-life organizations, or volunteering at pro-life activities or benefits. Leadership needed.

TRAINING: None needed.

TIME COMMITMENT: Meetings as needed.

CONTACT: *Patty Whelchel, 436-9200, ext. 30, cultureoflife@holyfamily.com*

PARISH SERVICE MINISTRIES

BULLETIN STUFFING AND MAILINGS

WHAT WE DO: Provide help to the parish staff stuffing bulletins or preparing mailings.

TRAINING: On-the-job.

TIME COMMITMENT: Varies according to project.

CONTACT: *Mary Ludwig-Whipple, 436-9200, ext. 25, mary@holyfamily.com*

OFFICE/CLERICAL ASSISTANCE

WHAT WE DO: Provide clerical support for various projects, such as filing, assembling worship aids, making phone calls, etc.

TRAINING: On-the-job.

TIME COMMITMENT: Varies according to project.

CONTACT: *Mary Ludwig-Whipple, 436-9200, ext. 25, mary@holyfamily.com*

COMMUNICATIONS

WHAT WE DO: Gather and distribute information to members of Holy Family Catholic Church through various media including newsletters, brochures and www.holyfamily.com.

TRAINING: None.

TIME COMMITMENT: Newsletters are published quarterly.

CONTACT: *Suzanne Hill, suzanne@holyfamily.com*

HOSPITALITY COMMITTEE

WHAT WE DO: Organize and host four new member welcome events each year and plan annual Appreciation Dinner for parish volunteers.

TRAINING: Work on events to learn process and meet several times before each event to organize roles and responsibilities.

TIME COMMITMENT: Four Sundays a year, one Saturday per year and about another two weeks total to plan events.

CONTACT: *Leslie Kenagy, hospitality@holyfamily.com*

PARISH CLEAN-UP DAYS

WHAT WE DO: Perform cleaning, groundskeeping or maintenance tasks as part of a parish-wide clean-up event.

TRAINING: None.

TIME COMMITMENT: Two to four hours per clean-up day.

CONTACT: *Dee Carver, 436-9200, dee@holyfamily.com*

SEWING AND CUTTING

WHAT WE DO: Cut fabric to make baptismal bibs or stoles; perform minor sewing or cutting tasks.

TRAINING: None.

TIME COMMITMENT: Varies according to project.

CONTACT: *Peggy Petersen, 436-9200, ext. 24, peggy@holyfamily.com*

